



Terms and Conditions for GRUFC

Club Lettings and Events

GRUFC will accept bookings to hire the facilities on the understanding that the Hirer (as named on the booking form), accepts, and adheres to the terms and conditions (Ts & Cs) set out below:

Bookings

- Requests to hire the GRUFC facilities can be made via email, phone, text or verbally and GRUFC aim to respond to any requests within 48 hours.
- Verbal bookings will be classed as provisional and will only be held for two weeks if a booking form and deposit is not received within this time. After two weeks if a deposit and booking form are not received, the provisional booking will be considered to be cancelled.
- All bookings must be made using the relevant Clubs Letting & Events Booking Forms.
- All booking must be made via the Club Manager and / or the External Functions Coordinator. Contact details are outlined at the bottom of this document and also on the booking forms.
- As a general rule, GRUFC does not take bookings for 18th birthday parties, unless prior agreement has been given by the GRUFC General Committee.
- Glossop Rugby Club's Function Room & facilities are available for hire at the agreement of the Club Manager and the General Committee. The General Committee reserves the right to refuse a booking if it is felt it would not fit in with the Club's mission, values and objectives.
- As a general rule, the Function Room will not be let to non-members on Sunday during the rugby season, unless authorised by the General Committee.

Charges

- The room hire deposit and refundable bond must be paid in full at the time of the booking to guarantee and confirm the booking date.
- The refundable bond is taken from all hirers, including club members, as security against damage or any cleaning that needs to take place resulting in the hirer's use of the building and / or to ensure that no breach of Terms & Conditions takes place. The hirer agrees, by signing the booking form, that their liability is not limited to the refundable bond and will be called upon to pay on demand any further costs that are deemed reasonable to cover the full cost of damage or cleaning. Where there is no damage or breach of terms and conditions, the damage bond will be returned within 14 days of the event.
- The balance of the booking must be paid in full at least two weeks prior to the hire date.

Cancellations

- Cancellation charges prior to the event of booking will be applied as detailed below
 - Up to 28 days before the event – No charge
 - 28-14 days – 100% of the deposit cost will be charged
 - 14 days or less – 100% of the total cost will be charged
- GRUFC reserves the right to cancel the booking if this is for circumstances beyond their control. All hirers should ensure that they have adequate insurance.

Use of the Function Room

- The bar closes at 24:00 latest for functions for members and non-members and the club must be vacated within 30 minutes of bar closure. The club manager has the discretion to close earlier or stay open later should there be a requirement.
- Unless expressly permitted, all hirer's will be expected to vacate the premises within 30 minutes of the agreed end time. Failure to comply may result in the loss of the refundable bond.
- It is not permitted to bring food and drink into the club house or facilities and only food and drinks purchased from GRUFC may be consumed on the premises or grounds. If people are found to have brought food and drink in from an external source, and are breaking these terms and conditions, the Committee and Club Manager reserve the right stop the event immediately.
- Entertainment may be brought into the building subject to agreement by the Club Manager. All outside contractors must provide evidence of adequate in date insurance and all equipment must be PAT tested.
- The hirer must follow health and safety guidelines as set out by the club including familiarisation of fire procedures.

Security & Conduct

- The use of the playing fields is strictly prohibited without express permission from the Club's committee.
- No vehicles (except emergency vehicles) are allowed on the pitch at any time
- Camping is prohibited
- GRUFC adopts a strict NO SMOKING policy within the clubhouse
- GRUFC adopts a strict NO DRUGS policy
- Where the event includes under 18s / those who are vulnerable, the Club will only let the building to an organisation that has a safeguarding policy. As a general rule we will ask to see the policy.
- Any organisation wishing to use the club must have adequate insurance in force for all legal liabilities which could arise, including death or personal injury to third parties or damage to our property or the property of others, arising out of their occupation and activities, whilst at the premises. As a general rule we will ask to see the cover note/proof of cover and a completed risk assesment for the activities being undertaken
- The hirer is responsible for the conduct of all people using the club during the hire period. The hirer shall indemnify the club against all claims that may be made in respect of any injury or damage that happens during the hire period that happens as a result of the conduct and/or actions of any person attending during the hire period.
- GRUFC accepts no responsibility for the property of persons organising or attending an event. Vehicles and their contents are parked in the Club's car park at the owner's risk. GRUFC accepts no responsibility for any loss or damage incurred. Any property brought onto the premises or left in the club grounds is done so entirely at the owner's risk.
- GRUFC reserves the right to cancel or curtail any function where terms and conditions are contravened or there is a health and safety risk.

Disclaimer

Every effort has been made to ensure the accuracy of all of the information provided. GRUFC does not accept liability for any errors or omissions and reserves the right to amend any information at any time.

***I agree to the terms and conditions of the hire of the Function Room
as stated above:***

Signature of Hirer:

Name of Hirer (printed in capitals):

Name of GRUFC representative:

Signature of GRUFC representative:

Date:

Contact to book a function:

grufcfunctions@gmail.com

Or contact:

Club Manager 01457 864553 / 07858 243300

Glossop RUFC Hargate Hill Lane, Charlesworth, Glossop Derbyshire SK13 7DX